

National Yang Ming Chiao Tung University Self-Governance Regulations

for Staff Dormitory

Approved by the Dean of General Affairs, dated May 31, 2022

1. To implement the self-governance of staff dormitories, these regulations are formulated pursuant to Article 16 of the Guidelines for Lease and Management of the Staff Dormitory.
2. Each dormitory district of the university may formulate their own self-governance regulations pursuant to this regulation. Their self-governance regulations and resolutions may not violate the statutes related to the management of university dormitories, mandatory laws, and public order. Otherwise, such regulations are void.
3. Each dormitory district shall appoint a chief and may appoint a vice chief. Each dormitory district may also establish positions such as neighborhood chief and floor heads to assist the chief with matters related to self-governance.
4. In principle, the term of chiefs and vice chiefs of each dormitory district is at least 1 year. The tenants in each dormitory district shall elect a new chief before the expiration of the term of the previous chief, and chiefs are eligible for reelection. Chiefs or vice chiefs are dismissed when they are no longer tenants. Dismissed chiefs are replaced by the vice chiefs, who are then acting chiefs. Reelection must be completed within 2 months of the dismissal of the chief or vice chief of each dormitory district.
5. The self-governing responsibilities of each dormitory district are as follows:
 - (1) Formulate or amend the self-governance regulations and the tenants' code of conduct to regulate matters related to the accommodation of tenants in the dormitory district.
 - (2) Convene dormitory self-governance meetings and implement resolutions.
 - (3) Safeguard, use, manage, clean, and perform basic maintenance, repair, and modification of public sections of the building such as public property and equipment.
 - (4) Maintain the public safety, the public order, the public hygiene, and the plants, clean and environmental management of public areas in the dormitory district and surrounding areas.
 - (5) Coordinate procedures for tenants who violate dormitory regulations.
 - (6) Propose public matters that should be reformed.
 - (7) Manage the bookkeeping, safekeeping, and utilization of dormitory district's public fund, cleaning and management fee, and other funds.
 - (8) Safeguard self-governance regulations, meeting minutes, and other related documents.
 - (9) Manage the appointment, employment, management, and supervision of service personnel in the dormitory district.
 - (10) Provide and announce financial income and expenditure reports and other matters related to management.
 - (11) Safeguard affiliated facilities and equipment.
 - (12) Allocate and manage parking spaces (parking spaces of staff dormitories only).
 - (13) Review matters specified in the dormitory self-governance regulations .
6. The meeting minutes of dormitory self-governance meetings shall include the time and location of the meeting, the names of individuals who were in attendance, the summary of the matters discussed, and the resolutions. The meeting minutes shall be provided to each tenant.
7. The chief of each dormitory district represents the dormitory district and should implement

the resolutions of the self-governance meetings.

8. Each dormitory district shall create and safeguard their financial and accounting books, and tenants may request to view them.
9. The chief or personnel authorized by the chief may collect the dormitory management fee for matters such as maintaining public equipment in the dormitory district, cleaning and waste disposal in public areas, management of the parking lot, and maintaining safety and hygiene.
10. For tenants with serious offenses against these regulations or other statutes and regulations of each dormitory district, the chief may file a report to the Staff Dormitory Management Committee of the university to discuss the termination of the lease contract.
When the Staff Dormitory Management Committee discusses such a case, the dormitory tenant may be invited to the Committee to voice their opinion.
11. These regulations shall be implemented following the approval of the Dean of General Affairs. The same procedure is applicable to any amendment thereto.