

# National Yang Ming Chiao Tung University Conventions for Staff Dormitory

Approved and signed by the Dean of General Affairs on May 04, 2022

## Chapter I General Provisions

1. These conventions are formulated pursuant to Article 6 of the Dormitory Management Handbook to maintain the living quality of the National Yang Ming Chiao Tung University Staff Dormitory.
2. In the following regulations, the tenants and people living with them are referred to as “dormitory residents.”  
The dormitory residents must comply with staff dormitory regulations. If the behavior of the dormitory residents causes damage to others, the tenant must resolve the situation and be fully responsible for any compensation.
3. When entering or leaving the staff dormitory, the dormitory residents must always lock the door to prevent outsiders from entering.
4. The dormitory residents should remain quiet while in the dormitory and may not participate in behavior that is disruptive to others, such as those involving noise or disturbances.
5. For safety reasons, the dormitory residents may not connect to or change electrical wiring without permission.
6. In the case of a typhoon, earthquake, air raid, fire, flood, or other emergency events, the dormitory residents should take emergency measures.
7. Dormitory residents shall maintain the quality of amenities, including public furniture and water, electricity, sanitary, gas and safety equipment, and may not remove the furniture or equipment without permission.
8. The dormitory residents should keep the environment within and outside of the dormitory clean. To ensure public health, spitting, littering, releasing contaminants, and disposing of odorous substances are strictly prohibited.
9. Public areas in the dormitory are not for personal use. Personal items may not be placed next to fireproof partitions and fire lane, rooftop, staircase, corridor, and air-raid evacuation spaces. The dormitory residents also may not install gates or doors blocking the path to these spaces. In addition, personal items may not be placed in parking spaces.
10. Inappropriate or illegal behavior such as drinking, gambling, or using drugs is strictly prohibited in the dormitory.
- 11 Prohibited or dangerous items may not be kept in the dormitory. If such items are discovered, the relevant authorities will be notified.
- 12 To maintain the air quality of the dormitory, lighting cigarettes or smoking in or near the dormitory is prohibited.
13. In the dormitories, recyclable items should be separated from regular garbage.
14. To maintain the safety of the dormitory buildings and underground pipelines and to preserve the surrounding vegetation ecology, the dormitory residents may not plant any plants in public areas without permission from the university.
- 1.5 Drains in the dormitory rooms should be cleaned consistently. Drains on the rooftop must be cleared by the residents or by an individual hired by the residents to prevent clogging and leakage from accumulated water. This should be completed before the rainy and typhoon seasons.
16. In the case of an emergency that may endanger residents’ life, body, or property and in which the relevant units have been informed in accordance with the University’s safety procedures, personnel may be allowed to enter a dormitory room without the tenant’s

permission to take emergency measures.

## **Chapter 2 Regulations Specific to Single-room Staff Dormitories**

17. Single-room dormitories should be occupied only by the dormitory resident. Nonresidents may not stay overnight in the dormitories.
18. The dormitory resident may not keep pets in the dormitory.
19. The dormitory resident should keep the sanitary equipment in the dormitory unclogged and clean.
20. If the dormitory resident must replace a lock or add a private lock to the dormitory room, they must give a copy of the key to the management unit and to the dormitory manager of the building. Managers will be required to obtain approval from the dormitory resident before they use the key to enter the dormitory room.

## **Chapter 3 Regulations Specific to Multiple-room Staff Dormitories**

21. The dormitory resident may keep pets under the condition that doing so will not negatively affect public health, peace, or safety. However, in the event that rules or regulations prohibiting the keeping of pets exist, such rules and regulations shall prevail.

## **Chapter 4 Addenda**

22. If a dormitory resident violates these conventions, the management unit may take disciplinary actions based on the severity of the situation.
23. Matters not covered by these conventions will be handled in accordance with the Civil Code, Dormitory Management Handbook, each Dormitory District Regulations, and other Regulations.
24. These conventions shall be implemented following the approval of the Dean of General Affairs. The same procedure is applicable to any amendment thereto.